Loyola College 2016
Co-Curriculum Student Handbook

Accompany Serve Praise
Choosing a Co-Curricular Program

Being involved in co-curricular activities is a vital part of an Ignatian education and it is expected that **all** students in Years 7 – 12 will contribute their talents to some aspect of college representation. **College representation** encompasses all activities where a student is actively representing their college community through service, skill, performance or effort. It is our belief that each student has unique talents and by representing their college they are given a chance to showcase these in the community.

All students are required to meet the minimum requirements for **co-curriculum points** over two years. The requirements for each year level in terms of Co-Curriculum commitment are listed in this handbook.

Students are now able to join co-curriculum activities on the LMS. Instructions are contained in this guide.

Please refer to the ‘who to contact for co-curriculum’ guide for key contacts and their email addresses.

Once you have chosen your activities, remember the following:

a) **honour** your commitment to the activity by attending on time each week and doing what is required. An 80% attendance requirement must be met if you wish for the activity to appear on your report.

b) **never give up** an activity without giving it a fair go for at least one term

c) any **commitment** to a **team** should be for the **full program** for that year

d) **speak** to the teacher patron if problems arise

e) give the activity **your best** at all times: try to make it work

f) have fun!

Ms J Lawrence
Head of Co-curriculum
January 2016
### Who to contact about Co-Curriculum queries or concerns 2016

<table>
<thead>
<tr>
<th>Activity</th>
<th>Key contact</th>
<th>Position</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACS &amp; LCS Sport</td>
<td>Mr John Baxter</td>
<td>Director of Sport</td>
<td>9433 0238</td>
<td><a href="mailto:baxterj@loyola.vic.edu.au">baxterj@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Music Programs</td>
<td>Mr Michael Brown</td>
<td>Head of Music Programs</td>
<td>9433 0286</td>
<td><a href="mailto:brownm@loyola.vic.edu.au">brownm@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Public Speaking &amp; Debating</td>
<td>Ms Lia Ray</td>
<td>Head of Public Speaking &amp; Debating</td>
<td>9433 0247</td>
<td><a href="mailto:rayl@loyola.vic.edu.au">rayl@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Book Club</td>
<td>Ms Alida Galati</td>
<td>Librarian</td>
<td>9433 0749</td>
<td><a href="mailto:galatia@loyola.vic.edu.au">galatia@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Christian Service</td>
<td>Ms Louise Crowe</td>
<td>Assistant Head of Ignatian Mission</td>
<td>9433 0773</td>
<td><a href="mailto:crowel@loyola.vic.edu.au">crowel@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Computer Club</td>
<td>Mr Mark Cuddon</td>
<td>Teaching Staff</td>
<td>9433 0266</td>
<td><a href="mailto:cuddonm@loyola.vic.edu.au">cuddonm@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Chess Club</td>
<td>Mr Gerry Kuhlmann</td>
<td>Teaching Staff</td>
<td>9433 0721</td>
<td><a href="mailto:kuhlmanng@loyola.vic.edu.au">kuhlmanng@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Culture Club</td>
<td>Mr Ric Roberts</td>
<td>Intercultural Perspectives Coordinator</td>
<td>9433 0776</td>
<td><a href="mailto:robertsr@loyola.vic.edu.au">robertsr@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Design Club</td>
<td>Ms Kate Caish</td>
<td>Teaching Staff</td>
<td>9433 0774</td>
<td><a href="mailto:caishk@loyola.vic.edu.au">caishk@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Microsoft Excel Masterclass</td>
<td>Mr Peter Hughes</td>
<td>Teaching Staff</td>
<td>9433 0763</td>
<td><a href="mailto:hughesp@loyola.vic.edu.au">hughesp@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>FFO- Fundraising for others</td>
<td>Ms Lisa Hussey</td>
<td>Teaching Staff</td>
<td>9433 0244</td>
<td><a href="mailto:husseyl@loyola.vic.edu.au">husseyl@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Homework Club</td>
<td>Mrs Annette Hodgson</td>
<td>Head of Student Services</td>
<td>9433 0245</td>
<td><a href="mailto:hodgsona@loyola.vic.edu.au">hodgsona@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Inventors Club</td>
<td>Mr Stephen Doumtsiss</td>
<td>Teaching Staff</td>
<td>9433 0716</td>
<td><a href="mailto:doumtsiss@loyola.vic.edu.au">doumtsiss@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>i-Nstein</td>
<td>Mr Dinh Tran</td>
<td>e-learning Coordinator</td>
<td>9433 0737</td>
<td><a href="mailto:trand@loyola.vic.edu.au">trand@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Maker Space</td>
<td>Ms Hope Do</td>
<td>Head of Learning Resources</td>
<td>94330221</td>
<td><a href="mailto:doh@loyola.vic.edu.au">doh@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Lego Robotics</td>
<td>Mr Navneet Sharma</td>
<td>Teaching Staff</td>
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<td><a href="mailto:sharman@loyola.vic.edu.au">sharman@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Loyola Productions</td>
<td>Mr Jonathan Prout</td>
<td>Teaching Staff</td>
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<td><a href="mailto:proutj@loyola.vic.edu.au">proutj@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Science-fiction and fantasy club</td>
<td>Mr Scott Lucas</td>
<td>Teaching Staff</td>
<td>9433 0269</td>
<td><a href="mailto:lucass@loyola.vic.edu.au">lucass@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Tournament of the Minds</td>
<td>Ms Elizabeth Gartland</td>
<td>Teaching Staff</td>
<td>9433 0291</td>
<td><a href="mailto:gartlande@loyola.vic.edu.au">gartlande@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Junior Performing Arts Concert</td>
<td>Mrs Julie Boyle</td>
<td>Director</td>
<td>9433 0723</td>
<td><a href="mailto:boylej@loyola.vic.edu.au">boylej@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>College Musical</td>
<td>Mr Mark Leary</td>
<td>Producer</td>
<td>9433 0761</td>
<td><a href="mailto:learym@loyola.vic.edu.au">learym@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>College Play</td>
<td>Mrs Miriam Styli</td>
<td>Producer</td>
<td>9433 0792</td>
<td><a href="mailto:stylim@loyola.vic.edu.au">stylim@loyola.vic.edu.au</a></td>
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<tr>
<td>College Magazine</td>
<td>Ms Jill Foley Tighe</td>
<td>Head of McAuley House</td>
<td>9433 0288</td>
<td><a href="mailto:foleytighej@loyola.vic.edu.au">foleytighej@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Concord</td>
<td>Ms Chan Mi Chung</td>
<td>Teaching Staff</td>
<td>9433 0728</td>
<td><a href="mailto:chungc@loyola.vic.edu.au">chungc@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>St Vincent de Paul</td>
<td>Ms Louise Crowe</td>
<td>Assistant Head of Ignatian Mission</td>
<td>9433 0773</td>
<td><a href="mailto:crowel@loyola.vic.edu.au">crowel@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Bike Riding club</td>
<td>Mr David Miller</td>
<td>Teaching Staff</td>
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<td><a href="mailto:millerd@loyola.vic.edu.au">millerd@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>Fitness club</td>
<td>Mr Michael Gowan</td>
<td>Student Programs Co-Ordinator 7-9</td>
<td>9433 0255</td>
<td><a href="mailto:gowanm@loyola.vic.edu.au">gowanm@loyola.vic.edu.au</a></td>
</tr>
<tr>
<td>House Eisteddfod</td>
<td>Head of House</td>
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</table>

All other co-curriculum enquiries can be directed to Ms Jacinta Lawrence, Head of Co-Curriculum:

- **Email:** lawrencej@loyola.vic.edu.au
- **Phone:** 9433 0231
In 2016, Loyola is embarking on a new co-curriculum points system where ‘Representing your College’ is the highest level of co-curriculum involvement.

College involvement describes activities that are conducted within the college environment.

As such, all students are required to participate in the following co-curriculum points

All students must accumulate 50 points over two years (Year 7-8, Year 9-10, Year 11-12) in ‘College Representation’ or ‘College Involvement’

**VCAL students must accumulate 30 points over two years during year 11 and 12**

All individual student points contribute to house shield. House shield points are calculated by semester and house are awarded house points according to the order in which they are placed on this tally.
Student sign-up to Co-Curriculum activities

1. From the home page of Companion Learning, click the Co-Curriculum icon:

2. Click the Join Today image:

3. Scroll down the list of available Co-Curriculum activities and tick the ones you are interested in:

4. When you are finished, simply click the Join Selected Groups button at the bottom of the screen.
Chess Club

Open to students from all levels and abilities, including beginners. Students can choose to play either socially or competitively (including House Chess Competition). An ACS chess competition is also held once a year.

When: lunchtime
Points:
1 semester club College Involvement 5 points
ACS Chess competition College Representation 5 points

Computer Club

Advanced computer skills in web design and other internet technologies. Students will be asked to undertake specific projects developed in consultation with the teacher.

When: lunchtime
Points:
1 semester club College Involvement 5 points

Inventors Club

Inventors club is designed to help encourage and promote young minds to use their imagination to come up with new and insightful ideas and inventions which may help pave the way for new innovations we can use in our society.

When: lunchtime
Points:
1 semester club College Involvement 5 points
External competitions College Representation determined by involvement

Lego Robotics

Students will be introduced to the building and designing of LEGO Robotics. Groups of 2-3 will work through basic activities in the LAN programming system. From there students will be able to develop a working robot. The robot, with the correct programming, will be able to dance to music, move depending on light sensors or any of the many various applications we will research.

When: lunchtime
Points:
1 semester club College Involvement 5 points
Loyola Productions

Loyola TV is responsible for filming and editing major Loyola events throughout the year. The group is also responsible for DVD production, including designing slicks and disc prints and making master copies.

When: lunchtime meetings & evenings for filming
Points:
1 semester club College Representation 5 points
*special points consideration may be granted to students who have attended evening events

Science-fiction & fantasy club

Members of this club meet together to promote the genres of Science Fiction and Fantasy through books, video and games. A particular focus will be on the popular tabletop battlefield strategy games of Warhammer and Warhammer 40K as well as specialist games such as Battlefleet Gothic and Blood Bowl (fantasy football)

When: afterschool
Points:
1 semester club College Involvement 5 points

Tournament of the Minds

Students select a problem and work as a team to produce a 10 minute performance illustrating their solution to the problem; this may involve scientific inventiveness, literary skills or humanities research, along with script writing, acting, costume & set design.

When: lunchtime
Points:
1 semester club College Representation 10 points
*begins in semester 2

i-Nstein

The i-Nstein team provide digital literacy support to students and teachers both while in the iCentre and to the extent that is practical outside the iCentre. They are tech-savvy and willing to share their skills with others.

When: lunchtime
Points:
Per session College Involvement 1 point
Microsoft Excel Masterclass

Primarily for senior students, excel masterclass is targeted for students intending on studying tertiary course where excel knowledge is required. This is a hands on class that caters for beginners.

**When:** lunchtime  
**Points:**  
Per session College Involvement 1 point

Bookclub

Bookclub is for the avid readers at Loyola! It is a place for students share their opinions about the books they have read and enjoyed with their peers.

**When:** lunchtime  
**Points:**  
1 semester club College Involvement 5 points

Maker Space

Students design a game and game controller using explored materials such as bananas, play doh, marshmallows.

**When:** lunchtime  
**Points:**  
1 semester club College Involvement 5 points

Design Club

Design club is for students with an interest in designing posters, front covers and other displays for Loyola Publications. An example is the College banner theme that is on the front of the handbook!

**When:** lunchtime  
**Points:**  
1 semester club College Involvement determined by involvement
Performing Arts

College Musical Production

The College musical this year is ‘Hairspray’
Students may be involved in the following ways:
Cast (acting, dancing and singing), Backstage / sets and props, Costume construction / makeup, Orchestra, Sound and lighting

When: afterschool, weekends
Points:
- Cast: College Representation 10 points
- Crew: College Representation 5 points
- Musician: College Representation 10 points

*there is a cost associated with participating in this program

College Play

Opportunities for student involvement include:
Cast (acting), Backstage (sets and props), Costumes/Makeup, Sound and Lighting

When: afterschool, weekends
Points:
- Cast: College Representation 10 points
- Crew: College Representation 5 points

House Eisteddfod

Each House will perform a 12-minute piece as part of the House Eisteddfod, which will be held in late term one. The performance will include acting, singing and dancing.

When: afterschool
- Term 1: College Involvement 5 points
  (must attend rehearsals & performance)
Junior Performing Arts Concert

A new initiative in 2015, our Junior Performing Arts Concert will showcase the talents of our year 7 and 8 students in Singing, Dancing and Acting performances.

**When:** afterschool  
**Term 1**  
**College Representation**  
**5 points**

Big Band

For students in senior years and/or those with outstanding ability in instruments appropriate to the Stage Band  
Entry by audition only (apply to the Head of Music)

**When:** afterschool

Concert Band

For students who have musical expertise (Grade 2 and 3) in their instrument.

**When:** afterschool

Symphonic Band

For students of more advanced musical skills, including VCE Music students (avenue for Group Performance Work Requirement) Entry by audition only (apply to the Head of Music)

**When:** afterschool

Training Band

Open to all levels, especially Year 7. For students who have not had the experience of learning music and performing in a large ensemble, but who are enthusiastic about music

**When:** afterschool

Instrumental Ensembles

For **Brass, Strings, Guitar and Clarinet**  
**Other ensembles may be created as opportunities arise**  
By invitation through Head of Music and/or instrumental music teacher  
For students who have expertise in an appropriate instrument  
See the Head of Music for further information

**When:** afterschool
Junior Jazz
For junior level students who learn an appropriate instrument and who are willing to learn to play music from a range of jazz styles. This is a stepping stone to Big Band

When: afterschool

Junior Choir
The Junior choir will prepare and perform material from a variety of musical styles and will sing at major College liturgies and events.

When: lunchtimes

Voices of Loyola
Open to students in Years 9 - 12 who have no musical background as well as those who have varying degrees of experience in music. The choir will prepare and perform material from a variety of musical styles

When: afterschool

Music Ensemble points

<table>
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<tr>
<th>Ensemble Type</th>
<th>College Representation</th>
<th>Points</th>
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<tbody>
<tr>
<td>Core music ensembles</td>
<td>College Representation</td>
<td>10 points</td>
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<tr>
<td>Chamber music ensembles</td>
<td>College Representation</td>
<td>5 points</td>
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</tbody>
</table>

Core ensembles: Symphonic bands, Concert Band, Training Band, All Choirs
Chamber ensembles: all other ensembles
Public Speaking & Debating

DAV Debating

Research, prepare and participate in interschool debating. Teams of about five students in various grades A to D. Attendance at night debates held at the College from 6.00 p.m. onwards (5 rounds).

When: afterschool- evenings
Points:
Team Participation                        College Representation                         10 points

Junior DAV Debating

Learning how to debate, practice debates and a three round interschool competition. (for year 7’s)

When: afterschool- evenings
Points:
Team Participation                        College Representation                         5 points

House Debating

Research, prepare and participate in interhouse debating during the allocated time. Lots of help given. No previous experience required.

When: lunchtimes
Points:
Team Participation                        College Involvement                            1 point per round

House Public Speaking

One student per House each Round (3 rounds). Prepare and deliver speech on a specific topic in an interhouse competition. Learn how to communicate by speaking to an audience. Lots of help given. Beginners welcome

When: lunchtimes
Points:
Team Participation                        College Involvement                            1 point per round
External Public Speaking Competitions

One session per week, possibly alternating between lunchtimes and afterschool
Lots of help given.
Participation in competitions outside the school such as the Lions Youth of the Year Award and Rotary Public Speaking

When: afterschool- evenings- school day attendance
Points:
Team Participation                College Representation                 points determined by involvement

ACS Public speaking competition

Competition for public speaking in the ACS- awarded to our best public speakers. (by invitation)

When: afterschool- 1 evening
Points:
Team Participation                College Representation                 5 points
College Magazine

Magazine Committee works under the direction of the Staff Editor and are responsible to them. Committee made up of students from all year levels. Produced using desktop publishing computer equipment, namely Adobe Photoshop and Adobe InDesign. Students with an interest in photography and reporting are encouraged.

When: lunchtimes
Points:
Consistent Participation College Representation points determined by involvement

Concord Group

Working with students from Concord in a variety of areas. This will involve students visiting Concord school for activities.

When: lunchtime & period 5
Points:
1 term Participation College Representation 5 points

Culture Club

The activities will include discussion and reflection, Intercultural sharing with visitors/exchanges, guest speakers, weekend bike rides, visits to Melbourne, planning contributions to year level PD and assemblies, poster making for appeals.

When: lunchtimes
Points:
1 semester club College Involvement 5 points
Special events College Representation determined by involvement

Sustainability Club

Involvement in the planning of and undertaking of environmental projects, as decided by student-led committee.

When: lunchtimes
1 semester club College Involvement 5 points
Special events College Representation determined by involvement
St Vincent de Paul Group/Social Justice Group

To assist people in need:

- Easter egg & Christmas present drives
- Participation in College Conference
- Winter food drive
- St Ignatius Day BBQ
- Pyjama or other clothing drive
- 40 Hour Famine
- Anti-cancer council activities
- Winter sleep out
- Activities of the Bennison society/some Amnesty causes
- Jesuit and Mercy charities.
- Make Poverty History
- Assistance with similar or other charitable works

When: lunchtimes
1 semester club  College Representation  5 points

Refugee Tutoring & St Pius Reading Help

Tutor refugee students at the Sunshine Harvester Primary School in Sunshine. Also offering Literacy assistance at St Pius X Primary School.

When: afterschool
10 sessions (Refugee tutoring)  College Representation  10 points
12 sessions (St Pius)  College Representation  10 points

Ozanam House

Students will visit Ozanam House during school holidays to participate in lunch service.

When: afterschool
Holiday program  College Representation  10 points

Fundraising for Others (F.F.O)

Students will participate in fundraisers to support the school immersion communities and all other College Charities.

When: lunchtimes
Special events  College Representation  determined by involvement
Sport & Outdoor Activities

ACS Sport

1. The Sports Faculty under the supervision of the Director of Sport will undertake all team and squad organisation.

2. ACS sport is played during the appropriate year level’s sport afternoon: Tuesday (Years 7 & 8); Wednesday (Years 10 and 11 / 12); and Thursday (Year 9).

3. Please note that college policy is that all students in Years 7 – 11 must be associated with an ACS sport squad.

4. All Year 12 students who select or are requested to participate in ACS sport as part of their co-curriculum commitment are obliged to attend all training and match sessions, as timetabled.

5. The College also enters teams in the major ACS Interschool Carnivals: Swimming; Athletics and Cross-Country.

Points

<table>
<thead>
<tr>
<th>Points Description</th>
<th>College Representation</th>
<th>Points</th>
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<tbody>
<tr>
<td>1 season ACS weekly team participation</td>
<td>College Representation</td>
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<tr>
<td>ACS carnivals training &amp; participation</td>
<td>College Representation</td>
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</tr>
<tr>
<td>ACS carnival only</td>
<td>College Representation</td>
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</table>

House Sport

1. A number of interhouse sporting carnivals occur during the year. Teams for these are organised through House Patrons and House Captains at House Assemblies before the events. Results from the major events are used as the basis of selecting the squads for ACS Sporting Carnivals, for which coaching is organised by the Director of Sport.

2. Remember that if you are physically unable to undertake a particular House sport, you can assist by being an official. These positions will also be advertised at the time that House teams are being organised.

3. House Sport comprises the following events:
   - Swimming
   - Athletics
   - Cross Country
   - Year Level Lunchtime Sport

**These activities are undertaken during school hours and are therefore College Involvement activities**
**Bike riding club**

Social bike rides with friends in and around Melbourne. Usually occur on a Sunday.

**College Involvement**  
points determined by involvement

**Fitness Club**

Fitness club occurs in Loyola’s fitness room at lunchtimes. Get fit and have fun with your friends.

**1 semester club**  
College Involvement  
5 points