

# LOYOLA PARENTS AND FRIENDS ASSOCIATION

## WEDNESDAY 30<sup>TH</sup> November 2016 – Coopers Restaurant (1191 Plenty Road, Bundoora)

Apologies – Denise Chang-Faux, Trish Coreless, Anne-Marie Cairns

Present – Salwa Abboud, Kim Garth, Leesa Meeros, Sally Saviane, Laurie Rigoni, Joanne Pritchard, PK Feain, , Dianna Alonso

### MINUTES OF MEETING

1. Update on Stall Holders – A total of 27 confirmed stall holder
2. Confirmation of assistance re: Set-up on Saturday LCH 1 pm 5 people to assist with set-up)
3. Additional food items – hamburgers & vegi burgers / Kim to prepare onions?
  - It was agreed that 62 hamburgers and 30 vegi burgers would be provided
  - Kim to organise 5 kg onions
  - Reminder to keep receipts / submit to Dianna for reimbursement
  - Need to check freezer in LCH
  - Kim to organise 10 bags of ice
  - Kim to purchase milk
  - Dianna to buy raffle tickets / organise Vouchers for Santa Photo & children activities
4. Additional stall – Joanne Pritchard to sell jam donuts (left over LPFA donuts) –  
Agreed to sell 200 jam donuts along with 200 Nutella donuts
5. Hot dog – independent stall – Will need NOT go ahead.
6. Confirmation of Co-ordinators / Roster – Salwa will confirm and contact all helpers
7. Free Coffee & Tea / Snacks to be sold at Christmas Carols – Dianna to organise trolley
8. Joanne to bring LPFA banner – has agreed to do so.
9. Suggestion Box – Kim / Sally to organise
10. Salwa and Dianna to meet Thursday, 1<sup>st</sup> December at 1pm to organise raffle prizes and signs – Esky purchased
11. LPFA Flyers – please find attached, Dianna will P/C and distribute
12. Dianna to organise Float with Deb Skidmore
13. Need assistance on Monday – Count money (Sally & Kim to assist)
14. Yr 7 Picnic – All need to be on Board. Wednesday, 1<sup>st</sup> February – need to get promotional flyer organised by Denise
15. Any other Business
  - Face painter will be paid \$25 per hour
  - LPFA members asked to bring Christmas Decorations and dress in Christmas clothes
  - May provide wrapping service (gold coin donation)
  - Music via PA system??
16. NEXT LPFA Meeting – Monday, 6<sup>th</sup> February

**PLEASE REMEMBER TO BRING KK gift - \$10**