Companion Learning User Guide for Parents/Guardians

Companion Learning, the name of Loyola College’s Learning Management System (LMS), is an online platform for delivering, assessing and recording student classroom learning. Using Companion Learning, parents/guardians can:

- Keep abreast of their child’s lesson activities, homework and assessment tasks via the virtual class (subject) pages
- View their child’s timetable, calendar of events, due work, grades and ePortfolio
- View the College’s relevant news and calendar of events
- Contact their child’s subject teachers via email

Parent/guardians may access Companion Learning using the same credentials (login and password) used to access the Parent Portal.

Accessing Companion Learning

The link to Companion Learning can be found on the Intranet tab of the Loyola College website, www.loyola.vic.edu.au.

Enter your Parent Portal username (without the LOYOLA\ prefix) and password, and then click the ‘Sign In’ button.

Finding your way around the homepage

At the top of the Companion Learning page is a navigation toolbar, comprising:

- Home: Parent/guardian homepage. This is accessible through the Loyola College logo.
- News: All relevant news items
- Calendar: The College calendar of events relevant to parents/guardians
- Timetable: Each of your children’s timetable
- Resources: Files and pages viewed in a hierarchical view.
The Companion Learning homepage provides a convenient one-stop shop to your child’s learning, including links to:

1. Each of your children’s timetable and calendar
2. Current and future due work (e.g. assessment tasks)
3. Grades obtained for each subject
4. Each of your ePortfolio, which includes notes relating to Academic Conversations
5. Each of your children’s homepages
6. Today’s College news and events that are relevant to parents/guardians
Keeping tabs on your child’s learning

Parents/guardians have visibility of their child’s homepage on Companion Learning:

...which shows child’s personal details, plus links to Due Work, Grades, ePortfolio, Calendar and Timetable. It also gives email links to subject teachers, Academic Companion and Careers Advisor, and by way of confirmation the page also provides parent’s contact and emergency contact details.

An example of the Due Work and Grades pages are shown below.
Due Work page

Calendar showing when assessment tasks fall due

Grades page

Grades for Semester 1, 2016