**Minutes**  
**Loyola Parent and Friend’s Association**  
**Loyola Boardroom 0018**  
**Wednesday 4th March 2015**

**Présent:** Maureen Lonsdale, Maggie Leary, Stav Christou, Sally Saviane, Tony Chirico, Salwa Fischmann, Kim Garth, Audrey Tomasiello, Neil Thomson, Paul Zanatta, Barry Brazier, Teresa Kittel-Sherri, Jack Russell, Barry Brazier, Flor Emanuelli, Paul Zanatta

**Apologies:** Jaki Carre Riddell, Maria V, Lorenzo Rigoni, Jaki Carre Riddell, Vana O'Donnell, Tania Dunne, Janet Redgrave, Maria Vavladellis, Peta Kylie Feain

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<thead>
<tr>
<th>NO.</th>
<th>ITEM</th>
<th>ACTION/NOTES</th>
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<td>1.</td>
<td>Prayer</td>
<td>Read by Maureen Lonsdale</td>
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<td>2.</td>
<td>Presidents Welcome - Kim</td>
<td>Lots of activités coming up, School camps, Eisteddfod,</td>
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<td>3.</td>
<td>Minutes of the previous meeting</td>
<td>Previous Minutes passed by Salwa F. Seconded by Paul Zanatta</td>
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4. Principals
  Address – Tony C. VP

**General Update** provided regarding activities taking place at Loyola College:
- Activities week at school
- Good to hear Yr. 7 happy & glad to be back from camp
- Lots of activities for all Yr levels
- Reflection days in progress for Yr 7/8
- Enrolments healthy - Yr 7 group of 216 in 2015

**Big week coming up including:**
- Midsummer Night's Dream 19/3
- Eisteddford 23/03
- Grease in May
- Autumn Sounds Play
- House Masses

**Ignatian**
- Quality of paper better
- Quality of photos better in middle
- Tony has put more effort into the Ignatian
- Advised everyone to check the Ignatian for details relating to the upcoming Mothers/Son breakfasts as books out very fast

**Staff**
- Participating in Positive Psychology Performance Development

5. Treasurer’s Report - Audrey Tomasiello

Update of current LPFA Funds.
- Queried details of loan via Catholic Education Fund
- Discussed breakdown from Twilight Market to be more specific to understand spending requirements
- Money from Swimming Carnival was $1452.00. This will be reflected in the next report in April.

**Matters for discussion / approval –**
- Created a pro forma for event details so have exact amounts spent and what to bank.
- Approved by LPFA to introduce
- Expenses form to be used for events
- Discussion relating to how to manage a float
- $300 float to be returned in same denominations e.g. 2 x $50, 5x $20, 5x $10, etc.

Issue around IT back up of LPFA Data raised

Report Passed by Audrey Tomasiello
Seconded by Jack Russell

Tony to discuss Maureen about back up solution to LFFA data access.
Stav to discuss with Loyola IT Support back up options and report back to LPFA
6. Reports

6.1 Working Bee - Who?

**Discussion surrounding the Working Bee held in T1 included feedback as outlined:**
- People like to know what they are doing
- Need to be more specific about the task allocation and communication prior to the event.
- Need to send out messages at least the day prior via SMS
- Need to review the website for details of upcoming events
- Action to speak to Anne Marie Cairns – Duputy Prin Staff & Operations regarding capacity issue with SMS and determine whether Loyola has a capacity problem

6.2 35th Anniv Ball & Monster Raffle – Kim Garth

**Ball Update included:**
- Tickets to be printed very soon.
- Prizes described.
- Value of whole thing is $3680
- $20 booklet
- Julie Merrit subcommittee
- $200 for family that sells the most tickets
- Raised issue - need more prizes
- Can book a table of up to 12 for ball
- Need more detail on the trybooking website.
- Issues – need to incl the dietary inclusions, group bookings,
- Sending out book 10 tickets to each family soon.
- Confirmed timing for ticket bundling & distribution

**Issue:**
- Need to market this event as the numbers are very small
- Volunteers to assist with selling raffle tickets - Sauriana Asmar, Salway Fischmann, Flor Emanuelli, Kim Garth, Sally Saviane
- Check the rules relating to the selling of tickets
- Need to push/sell tickets at upcoming school events

LEXSA – secretary asked to sell raffle tickets to members

6.3 Swimming School Sports

6.4 Athletics Day

6.5 Performing

**Swimming Sports food arrangement feedback:**
- LPFA needs to run it
- Fruit was not popular
- Only sausages/hamburgers
- Multiply the food purchase by 3 times

**Athletics Day**
- Not able to sell food.

**Overall view:**
- LPFA need to operate separately from canteen
- Require kit of materials for BBQ’s in future.
- $1307 made from Swimming Carnival BBQ
- Concern - kids lining up all day when should be involved in event.
## Arts Centre – Tony C.

**6.6 Maytime Fair**

- **Add as an agenda item** the month prior to the event

**Update**
- D Block in stage of being demolished
- School owned by Catholic Ed Office
- Jesuits own land
- Need permission from them to keep going
- Once it is recommenced in May, will take a year
- 500 seats to sell sponsorship on the back/front/side of seat

**General Discussion**
- Ivanhoe Grammer replaces 10 seats per yr.
- Promoting very soon in May/June
- Suggestion $500 lump sum / installments/ sponsor can’t book this seat everytime.
- Packaging up the value proposition
- Look at how to spread cost out for families
- Message well to incoming groups 2016
- Every child will get to use this facility
- Use kids in bands/eistedfords to communicate
- Communicate in Ignatian
- It is tax deductible for people
- Need process for this sponsorship

**ACTION** Audrey to query whether child needs to pay for the participation in the event as currently child pays to perform in major performing arts show Grease.

### MAYTIME FAIR 2nd May

- Need helpers from 9-5
- Last year sold 1000 donuts for 2015
- Students to participate and work at Fair
- Year 12 to be volunteers
- Look to increase parent community involvement

## Other Matters

Feedback provided regarding expectations of parent involvement at school.
Re communicate to parent body expectations and view of parent involvement at Loyola through Ignatian.

Updating of Loyola school app discussed

Salwa & Kim thanked everyone for attending.

**Chair** : Kim Garth & Salwa Fischmann

**Minutes taken by**: Sally Saviane

**Meeting Commenced**: 7.30 pm

**Meeting Closed**: 8.40pm

**Next Meeting**: 11th May 2015, 7.15p