

Loyola Parent and Friend's Association

Loyola Boardroom

Wednesday 4th August 2015 - Minutes

Present:

Maureen Lonsdale, Salwa Abboud Fischmann, Jaki Carre-Riddell, Maurice , Audrey Tomasillo, Maggie

Apologies:

ITEM		ACTION/NOTES
Prayer	Read by Maureen Lonsdale - The Prayer	Maureen to send out to Sally F.
Presidents Welcome – Salwa Fischmann	Welcome by Sally F.	
Minutes of the previous meeting	Kim passed minutes Maggie seconded minutes	
Principals Address – Joe Favrin	<p>Mr. Joe Favrin –</p> <ul style="list-style-type: none"> - Advised he would attend remaining LPFA meetings for 2016 - General communication regarding school impacts since Mr Chirico's passing - School community is working towards normality, adjusting and grieving still - The position has been advertised. - A school memorial for Mr.Chirico to be held on Thursday of next week - Focus – a happy time to remember his life. - Almost a month, another way to mark and bring closure - Band of ex students and current students performing <ul style="list-style-type: none"> • There have been many suggestions for memorials however it is preferred to let some time pass and let 'things settle' • Joe has some ideas on this topic • Preference is to wait and think further about ideas in Term 4. • Building of Hall – new carpark by beginning of Term 4, behind International House. Enter via Gate 3. Angle parking and exit via Gate 4. One way street. School community to temporarily adjust until work complete. <p>Other Updates by Joe included reference to :</p> <ul style="list-style-type: none"> • Upcoming Father Daughter Breakfast • Open Day 13 September planned • New Role Community Development Officer <ul style="list-style-type: none"> - Person will work on two fronts <ol style="list-style-type: none"> 1. Improving parent involvement 2. Keep parents in the loop 	

	<ul style="list-style-type: none"> - Need to improve LEXSA committee membership - Person should have an impact – KPI's to align to goal achievement - Other job – raise funds for the school - Also to raise \$100000 by the end of the year - Working with Jodie in LEXSA - Build networks - If goes well, make it full time and permanent - Mrs. Maureen Lonsdale is retiring as Community Liasion - This person will work with the new Maureen <p>The new Deputy works with whole team :</p> <ul style="list-style-type: none"> - Community Liasion, LEXSA, Archives, New Deputy – critical team - Joe to form the four of them - Maureen can mentor the new CL - Look at CRM solution for soliciting parents involvement - Issues re : how parents work together 	
<p>Treasurer's Report - Audrey</p>	<ul style="list-style-type: none"> - \$50K 4mths, \$50K 12mths - Change made to original decision to invest \$1000000 in CBA account for 12mths. - Lunches for St Ignatius Day \$7K - Fed 1650 people \$4.40 pp 	
<p>Reports</p> <p>6.1 Working Bee – Maurice</p>	<p>Maurice gave Working Bee Update 2015:</p> <ul style="list-style-type: none"> - Sent an email and an SMS, had 60 ppl attend recent working bee - Achieved alot in the working bee - People recieved one message per child so make it one message per family - This year WB was focussed on gardens – staff, parent, student involmnet, David put it together - New string bed,bridge, - Getting 500 plants from the council - Yr 7/VCAL did some planting - A rotary hoe was used first - good idea - Grand opening of garden bed next week - Other works around Q Block <p>In 2016 :</p> <ul style="list-style-type: none"> - replant and keep retaining wall - slabs to be fixed with some sort of capping for seating - rendering - new surface the full length - revive entire garden - redo the centre - garden design for PAC - blend in the surrounds with the artchitect gardeners - Planting around the new car park - Council approved 26 tree removal and replace with butan pines or the tapered trees more contained <p>In 2017 :</p> <ul style="list-style-type: none"> • Do along Grimshaw street and remove trees • Trees being planted grow large but not too large - Finished 30 min earlier so had nice morning tea - Looks good for Open Day - Maurice not performing position in 2016 therefore require role description summary and nominations/formation of a team for ' Grounds and 	

<p>6.2 St Ignatius Day – Joe Favrin Update</p> <p>Open Day – 13th Sept Kim G.</p> <p>Twilight Fair – Salwa F.</p>	<p>Maintenance'</p> <ul style="list-style-type: none"> - Idea of sub committee been on for a while, meet on different night. - Always been an intention for a sub committee - Socially a good thing, plan to meet with Wayne - Meet with Mr Favrin at beginning of 2016, map it out - Transitioning the new bld'g and the new grounds <ul style="list-style-type: none"> - Need some volunteers for 2016 in canteen - How volunteers are solicited ? - use the mums that volunteer on canteen - LPFA to do the fairy floss machine <ul style="list-style-type: none"> - 350 sausages – - Bread, sauce, cordial from McDonald's - Set up in flag poles - Set up earlier - 1.00 – 4.00 - 10 people to set up - Need large wheelie bins - Need to ask for volunteers for the - Set up takes time, - Aprons, serviettes, drinks - Ignatian hospitality - Day for new and prospective parents <ul style="list-style-type: none"> - Salwa – already 32 stalls - Salwa to talk to PWP – parents filled out all stalls - Ignatian had all products at the stall - Salwa sends out to all stallholders - Tickets on the day – they were thrown in the bin - Falafel – vegetarian option, have sausages, fairy floss, water, juices, - Coffee machine, as election are not on. - Popcorn, fairy floss, - Burgers vegetairan - Circus – go on the oval - How many stalls ? As many as we want. - Stalls last year were not overbearing - Banners – drive out of school, banner for a month, tiwlight banner, - East Timor students selliing McAuley House - Beginning at 4pm – traders, - Donuts – nutella donuts, icy poles, - Sausage , hamburger, - AIM – to get donations, - St Vincent De Paul – talk to Louise Crow, charity fundraiser group, jars with everything to make chocolate cookies, - Indian Bazaar – - Bring things for the hampers for St Vincent De Paul, - Santa visit - Big Christmas Tree ? and bring a gift for St V. De Paul discussed. 	
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<p>PLANNING</p> <p>8.1 Open Day 13th Sept. Kim G.</p> <p>8.2 Biggest Morning Tea – Sally F.</p> <p>8.3 Twilight Carols /Fair 29th Nov.</p> <p>8.4 2016 Calendar Plan</p>	<ul style="list-style-type: none"> - Open Day – Sausage Day – Kim G. to co ordinate - What is the role of the Co President, Rita, Deb & Belinda & Diane, all put your ideas in - Roles description to be summarised - AGM – November so need role descriptions - Kim to speak to Michale Gowen - Families come to tour school & explain things about the school. <p>Salwa F. organizing</p> <ul style="list-style-type: none"> - Fergusson Plaire – biggest morning tea 100 donuts - Hire coffee machine <p>Salwa has under control.</p> <p>Dates for Working Bee</p> <ul style="list-style-type: none"> - 26th Feb - 14th May - 23rd July - final Working Bee – date TBD - movie night combining with Loyola Car Show food/drinks - Dinner Dance - Trivia Night - Joe – night that welcomes all the new parents, whine and cheese night, music department, - Hospitality responsibility - Term 1 – Yr 7 welcome parents - Babysitting activity, parents only, if need children looked after, wine & cheese night, VCE solo performers - Never done before, PWP, raise in October mtg, joint LPFA, Yr 7 info night - Scholarships and awards night - Scholarships and awards, - Next years cycle do the scholarships, - Twilight picnic - Making invitation to parents 	<p>All review role statements for LPFA</p> <p>Maureen L.to bring to next mg</p>
<p>Other Matter</p>	<p>Next Meeting 7nd October 7.15</p>	

Chair: Salwa Fischmann & Kim Garth

Minutes taken by: Sally Saviane

Meeting Commenced: 7.30 pm

Meeting Closed: 8.40pm Next Mtg 7/10/15 @ 7.15