

LOYOLA PARENTS AND FRIENDS ASSOCIATION

MINUTES OF MEETING

WEDNESDAY 7 OCTOBER 2015 7:30PM TO 8:50PM

LOYOLA BOARDROOM 0018

1. **Present:** Peta-Kiley Feain, Salwa Fischmann (chair), Maggie Leary, Maureen Lonsdale, Paul Zanatta (minutes).
2. **Apologies:** Jo Favrin, Kim Garth, Maurice Gonella, Lorenzo Rigoni, Jack Russell, Sally Savian, Audrey Tomasello,
3. **Prayer:** Maureen Lonsdale opened the meeting with a prayer.
4. **Presentation Ball Committee:** Jenny Melkie (Treasurer) and Joy Trigg attended to provide a report on the two 2015 Loyola Presentation Ball events and to seek LPFA financial support for next year's ball:
 - Two balls were held at the end of June. Twenty-five couples were presented and approximately 400 families and friends were in attendance at each of the two night-time events
 - Issues were identified as learning for future presentation balls (e.g. some small issues with Tribooking).
 - The Centre Ivanhoe has changed owners and catering arrangements.
 - The financial outcome was not as large (a surplus was expected), delivering a near break-even result of a \$200 surplus.
 - The amount released from the deposit was dispersed to 'extras' and prices had also increased.
 - The Presentation Ball Committee will hold over the \$200 surplus for next year's Presentation Ball. .
 - The previous deposit arrangements have changed. The venue now require \$6500 in staged payments: January and then, end of March/ early April. The Committee has successfully negotiated the amount of the first payment down to \$2500 from \$4500.
 - There is a need to book the venue 12-18 months in advance.
 - The Presentation Ball Committee has not increased their ticket price of \$88 per person for a long time. That is the amount that the Centre Ivanhoe is now charging us and we will follow suit next year.
 - Benchmarked externally this is still a very good price, with other venues costing \$100 per person. Loyola's costs compare favourably with those of other schools where the presentee tickets are more expensive. For Loyola Students - Boys \$395, girls \$320. For other presentation balls the presentees tickets are \$420 and other schools' tickets for attendees \$120.

- The Centre Ivanhoe's price does not include band or covers for table and chairs and lighting is an additional outlay.
- A deposit of \$2000 has already been paid for 2015 as if for two nights but this amount is only officially for one night.
- Financially, it will be 'tight' to pay the next instalment. It will be achievable if adequate booking numbers come in for the girls.

A request was put to the LPFA for funds by the Presentation Ball Committee. The request was made with consideration to be given to the past contribution made by the Presentation Ball Committee.

Paul Zanatta and Maureen Lonsdale referred to the constitution which is silent on the required majority for a vote an ordinary committee. A motion was put forward to endorse a decision that \$2500 appropriation be made subject to confirmation by the treasurer by that all projected debts and financial obligations of the LPFA for the next 12 months will be able to be met.

Motion as put: Unanimously supported

Further discussion:

- The Presentation Committee will ensure that young people and their families are not excluded on the basis of the inability to pay the full amount.
 - 15 bookings already for next year.
 - Latest date for all presentees is March
 - Presently, the Committee have both the Saturday and Sunday booked with the Saturday deposit paid and Sunday being kept open.
 - Next deposit due by January 2016.
 - Maureen will contact Audrey with a view to consulting Kim and Salwa. Maureen will communicate back to Jenny and Joy.
5. **Minutes of previous meeting:** The minutes of the previous meeting held Wednesday September 3rd were confirmed. Maggie Leary – first confirmation, Salwa Fischmann second confirmation.
6. **Update on recent Loyola School Community activities:**
- NASA holiday - Students conducted themselves well and a new relationship was established with a Jesuit school in Tampa, Florida.
 - NT experience – as a result of the experience and associated partnership with the Daly River community, 2 Aboriginal girls from the Daly River Community have been enrolled in Loyola an are currently attending school.
 - Two staff participated in the Footsteps of St Francis Xavier Jesuit Pilgrimage to China. As a part of this trip, two schools were also visited with a view to developing immersion programs.
 - The Pastorelle sisters are presently in Melbourne and representatives from Loyola have met with them.
 - The Performing arts centre progressing well

- People need to be careful about parking and drop off within 10 metres of corner. Council by-laws offices have been issue penalty notices to parents for breaking regulataions. A warning will be issued in the next newsletter.
 - The recent Open Day conducted for families and children interested in future enrolment at Loyola was well supported by the LPFA and a successful event.
7. **Treasurers report:** In the Treasurers absence, this item was held over until the next meeting.
8. **Twilight Fair Update:**
- The same people who operated stalls in 2014 have indicated that they would like to again book a stall for 2015
 - There is a need to look for 10-20 new people to function as set-up helpers and provide support to the stalls because the last group were this year's VCE students. This request for assistance will needs to be lodged with the School office by this Friday for next week's Ignation.
 - Planned Food stalls to include sausages, hamburgers, popcorn and precooked falafel (which are reheated on site).
 - Maureen Lonsdale to promote through Parish's newsletters.
 - Paul Zanatta suggested sending invitation to Xavier to conduct a stall as a way of reciprocating the relationship with Loyola's support of their Spring Fair.
9. **Discussion of 2016 Events Planning and Draft Calendar.**
- Trivia night: almost any Saturday in August. Possible Olympic Theme.
 - August 6th after Olympic Opening Night.
10. **Discussion re nominations for LPFA Executive.**
- Salwa for President
 - Paul Zanatta for Assistant Secretary.
 - Office Bearers to be re/elected at Annual to General Meeting to be held on Wednesday November 11th 7:30pm.
 - Maureen and Salwa to prepare for AGM.
11. **Other items discussed not listed on the agenda.**
- Paul Z explained postponement of work on the constitution he and Lorenzo were to undertake with Tony Chirico. The Committee's time was necessarily focussed upon the 35th Anniversary Ball and the seats sponsorship for the Performing Arts Centre. Maureen Lonsdale asked Paul if he has any materials in relation to the seats sponsorship as this was unable to be located.
 - Paul suggested that the review of the constitution be undertaken using a consultative process.

Meeting concluded 8:50pm

Next meeting: AGM & Community Meeting Wednesday November 11th 7:30pm

Next ordinary Meeting/ Dinner: Wednesday November 18th: time and venue TBC