

LOYOLA PARENTS AND FRIENDS ASSOCIATION

WEDNESDAY 11th May 2016

7.30PM – 8.45PM

LOYOLA BOARD ROOM 0018

MINUTES

Present: Salwa Abboud, Kim Garth, Audrey Tomasiello, Diana Alonso, Sean Simpson, Joanne Pritchard, Leesa Mereos, Laurie Rigoni, Peta-Kylie Feain, Vania De Marchi, Denise Chang-Faux, Mhaggie Leary, Yolanda Yates

Apologies: Paul Zannatta, Maria Vavladellis, Joanna Pritchard, Trish Corless, Vanessa Cardomone, Sally Savianne, Milena Caruso, Angela Schmit

Resignations: Alice Thomas, Maria Guerresi, Celeste Andrezza, Molly Dobricic

Item	Activity	Action
1) Prayer Diana Alonso	Prayer	Diana
2) Welcome Salwa Abboud	Opened meeting 7.40pm	Salwa
3) Minutes of previous meeting	Amendment – Peta-Kylie Feain was present at meeting in April - ‘on’ meant to read ONE (Treasurer’s report) Minutes Passed: 1) Salwa Abboud 2) Audrey Tomasiello	Salwa
4) Treasurer Update	<ul style="list-style-type: none"> - \$200,000 Commission Academy, which is comparable to 2015 - Book sale will be lower from previous year because of IPADs, needs to be followed up - Interest has not been paid for Term Deposits, as it has rolled over, will mature 8th September - \$30 from float (May Fair) – created discussion around cash float needing to be set up for events – will cash float need to be set up? \$300? Process is still being decided. Kept in safe? - Two people needed to sign cheques is not an issue, as preference is for the money to be banked and a cash cheque drawn. - \$40 cheque found in float that has not been presented from last year - LPFA Sponsorship – 5 awards at \$400 each, only 3 have been used, unused funds to go towards smaller awards - Lost a couple of sponsors 	Thanks Audrey
5) Principal’s Report	<p>Sean Simpson:</p> <ul style="list-style-type: none"> - Extremely proud of the School Production (Hairspray). Students across all year levels demonstrated passion and commitment. This is what Loyola represents. - Acknowledgement of ‘Time to Shine’ and the representation from Loyola. High quality of talent and well represented, equal to Xavier College. - Overseas trips went well for students. - Athletics day was successful. - NAPLAN testing underway this week. 	

	<ul style="list-style-type: none"> - Behind time with building works (Opening February 2017) - Staff PD Day – Dr Lorretta Giorcelli (Special Needs Expert), has been booked in for 2017 - Sean indicated his appreciation of the attendance at meeting tonight 	Thanks Sean
6) Communications and Engagement Denise Chang-Faux	<ul style="list-style-type: none"> - Seat sponsorship is going slowly but surely - Acknowledgement of Maytime Fair – students, parents and staff who attended and participated (List to be provided) - Students need to be acknowledged by Mr Favrin - Working Bee this Saturday, 140 + people called and 30+ committed to attending - Entertainment book to be sold this week at the ‘working bee’, can use slips for payment or Eftpos through office - Not just book, can have app on the phone for discounts - Seek every opportunity to sell 	Mr Favrin Dianna Thanks Denise
7) Updates/Planning Kim Garth	<ul style="list-style-type: none"> - Report Provided (Kim) - Vania Di Marchi asked about May Fair and Loyola’s involvement - Involvement of students was excellent - \$1677 raised through the selling of donuts and cookie jars - Sean to get photos from Denise to put into the school magazine - Additional recommendations – water for staff and no more than 6 people per shift 	Sean Thanks Kim
	Trivia Night – 6th August <ul style="list-style-type: none"> - Sean to ok info from Salwa for Facebook and next Ignatian - Facebook will make the event better (Salwa) - Salwa has put together information and timeline for the event - Cost to be kept at \$15 - Date is still the 6th of August - Denise felt we should be proactively be preplanning the canvassing of support for sponsors - Questions were asked – what is the benefit to those who donate? (Marketing and advertising) Will there be a raffle? (Yes) - Questions were asked about the process of approaching businesses and how this was going to be divided up - All donations will end up in Dianna’s office - Need to approach businesses before June (End of Financial Year), so this needs to be organized ASAP - Denise needs to get flyer to Carmen by Friday for advertising but size may be an issue for layout of magazine - Denise reiterated that there are incentives for businesses to donate discount vouchers and that they can actually pick up business 	Sean and Salwa Denise Dianna Denise Thanks Salwa
	Working Bee – 14th May <ul style="list-style-type: none"> - Acknowledgement of effort put in so far to organize (140+ phone calls) - Focus on planting and mulching - Dianna to organize water and refreshments - 8.30am start Laurie - Dianna has stipulated that banner needs to be tied properly (top and bottom) in case of wind and damage to banner 	Thanks Laurie
	Twilight Market – 4th December <ul style="list-style-type: none"> - \$30 per stall 	

8) Other Business Meeting closed @ 8.50	- Leave organization till after Trivia Night	
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