

LOYOLA PARENTS AND FRIENDS ASSOCIATION

WEDNESDAY 8th June 2016

7.30PM – 8.45PM

LOYOLA BOARD ROOM 0018

MINUTES

Present: Salwa Abboud, Audrey Tomasiello, Diana Alonso, Sean Simpson, Leesa Merios, Peta-Kylie Feain, Vania De Marchi, Denise Chang-Faux, Mhaggie Leary

Apologies: Paul Zannatta, Maria Vavladellis, Joanna Pritchard, Vanessa Cardomone, Yolanda Yates, Laurie Rigoni

Resignations: Paul Zannatta

Item	Activity	Action
1) Prayer Diana Alonso	Prayer	Diana
2) Welcome Salwa Abboud	Opened meeting 7.30pm	Salwa
3) Minutes of previous meeting	Amend Commission Academy payment from \$200,000 to \$20,000 Minutes Passed: Salwa Abboud Audrey Tomasiello	Salwa
4) Treasurer Update	<ul style="list-style-type: none"> - Main transaction is LPFA donation \$25K for the St. Ignatius Statue. - Maytime Fair raised \$886 after cost. - YTD Gross Profit totals \$19K, being \$4K higher than last year. - The two CDF term deposit accounts (\$50K each), will both mature 8thSept 2016. Sean is to consult with Joe Favrin prior to the maturity date, to confirm if these deposits are to be rolled over or if they are to be matured. The understanding is that Joe may wish to use these funds to assist with the finance of the new Performing Arts Centre. - LPFA Cash float of \$300 has \$270 remaining after \$30 was used towards the Maytime Fair This \$270 is to be banked as the LPFA preference is now to have NIL cash held onsite in the LPFA safe. - For all future cash handling by the LPFA the forms to be used are the 'Handling of Cash – Volunteer Associations' forms advised by Loyola Finance, of which copies were tabled. - \$40 cheque payable to LPFA, dated April 2015, is still being investigated by Sean Simpson with regards to whether this may be banked or not. - Sponsorship awards. Still to be confirmed as to if we are moving forward with the allocated 5 awards p.a. or if we will pick up the 2 awards not allocated in 2015 and therefore award a total of 7. 	Audrey
5) Deputy Principal's Report	<ul style="list-style-type: none"> - Midyear exams have started. Year 10 & 11 exams started today - Joe passed on his thanks for the number at the working bee. An amazing 75. 	Sean Simpson

	<ul style="list-style-type: none"> - Exchange students program - Trivia night advertised on Loyola, face book page and Ignation. Tickets available for sale 20th June - St Ignatius day this year will be on a Friday not on St Ignatius day which is a Sunday this year. -LPFA is requested to supply lunch on St Ignatius day. Agreed by all. 	
6) Communications and Engagement Denise Chang-Faux	<ul style="list-style-type: none"> -Trivia night flyer handed out -Real estate boards to be erected advertising the event. To be arranged by Diana - Ticket prices discussed regarding adults and Children prices -Decided to sell at price of \$15.00 per ticket -Salwa to email Denise regarding Try booking table set up in bookings -Concerns addressed re mixing of alcohol and having children present at the trivia night. -Agreed that even will be adults only and that Denise would look into regulations regarding children under 18 attending event with alcohol and school responsibilities -Trestle tables to be arranged for the event -Flyers to be handed to local primary schools and parishes -Loyola Digital board to be updated with event information -MC for the night still to be finalized - Sub Committee Trivia Meeting – Thursday, 14th July 	Denise
7) Updates/Planning	<ul style="list-style-type: none"> -Companies who donate to the Silent action on the Trivia night to receive a certificate and a mention in the Ignation. - Another LPFA meeting set on the 14th July for Trivia night sub committee -Discussion re games to play on the night -Assistance required at midday on the day to set up the hall -Seating board to be erected -Donation authorization letter handed out -Zones for donation request set and handed to members -Ideas passed around re how to request for donations & types of donations - Day T.B.C for packing and wrapping of donations - Entertainment books. More digital copies sold than hard copies. 	
8) Other Business Meeting closed @ 8.55pm	Next Meeting 7.30pm 3 rd August	