

**LOYOLA PARENTS AND FRIENDS ASSOCIATION**

**WEDNESDAY 3<sup>rd</sup> AUGUST 2016**

**7.30 – 9.30pm**

**LOYOLA BOARD ROOM 0018**

**MINUTES**

**Present:** Salwa Abboud, Diana Alonso, Leesa Mereos, Denise Chang-Faux, Kim Garth, Sally Saviane

**Apologies:** PK Fein, Audrey Tomeisello, Jenny Allen, Sean Simpson, Belinda Mertzanidis, Maria Vavladellis

**Resignations:** Mhaggie Leary

<b>Item</b>	<b>Activity</b>	<b>Action</b>
<b>1) Prayer Diana Alonso</b>	Prayer	Diana
<b>2) Welcome Salwa Abboud</b>	Meeting opened 7.30pm	Salwa
<b>3) Minutes of previous meeting</b>	Minutes passed: Salwa Abboud Leesa Mereos	Salwa
<b>4) Treasurer Update</b>	<ul style="list-style-type: none"> <li>- For <u>Trivia night</u> - \$270 cheque and \$230 extra funds will be used for float = \$500</li> <li>- Eftpos machine to be used from canteen</li> <li>- Receipt/Record sheet for takings of night</li> <li>- Float – need coin in circulation</li> <li>- (see report for Treasurer's report)</li> </ul>	Audrey absent Diana Denise
<b>5) Deputy Principal's report</b>	<p><u>Working Bee</u> – Over 50 people turned up</p> <ul style="list-style-type: none"> <li>- Great weather</li> <li>- Finished at 10.30am – should working Bee people be asked to do weeding if all jobs are completed?</li> <li>- Thanks to all who participated</li> </ul> <p><u>St Ignatius Day</u></p> <ul style="list-style-type: none"> <li>- Thanks to LPFA for food</li> <li>- Great success and enjoyed by all</li> <li>- Thanks to Partnership with Parents group</li> </ul> <p><u>Trivia Night</u></p> <ul style="list-style-type: none"> <li>- Thanks to all members of LPFA who have sought donations and put in their hard work</li> </ul>	Sean (Briefly) Diana Denise
<b>6) Communication and Engagement</b>	<ul style="list-style-type: none"> <li>- Concerns over Trivia night attendance (ticket sale)</li> </ul>	Denise Diana

<p><b>Denise Chang-Faux</b></p>	<ul style="list-style-type: none"> <li>- Questions about the low attendance and attitude of parents or viability of this type of fund-raiser</li> <li>- Diana expressed concerns over level of stress involved with trying to generate interest</li> <li>- No theme next year? Olympic theme confused people who thought the trivia was about Olympics</li> <li>- Expression of concerns over amount of donations and low attendance – decision to keep back many of the prizes</li> <li>- Concerns over low teacher attendance</li> <li>- Venue moved from Gym to Functions room to suit fewer people</li> <li>- Major event will still be held in August – Title? FPFA Function Night? Needs to be put on the calendar</li> </ul>	
<p><b>7) Planning</b></p>	<ul style="list-style-type: none"> <li>- Roster for night – briefly worked out, depends on who attends</li> <li>- Move location of Trivia night to the functions room</li> <li>- Final decision about prizes and location of Trivia night will have to be made by Diana on Saturday</li> </ul> <p>12 – 12.30 – Set Up  6.00 – 6.30pm volunteers turn up  7pm – People will start to arrive  11pm close (clean up)</p> <ul style="list-style-type: none"> <li>- Sean will assist with Venue change</li> <li>- Diana to use \$50 voucher for Alcohol for Coin slide game</li> <li>- Two people on door doing raffle</li> <li>- Committee members rotating throughout duties</li> <li>- Diana and Salwa to sort out last minute packs and what will be held over</li> <li>- All sponsors will be acknowledged regardless</li> </ul>	<p>Denise Diana</p> <p>Sean</p> <p>Diana and Salwa</p>
<p><b>8) Meeting closed – 9.30pm</b></p>	<p>Future of Trivia night to be discussed at next meeting</p>	