

# Loyola College

## LPFA Meeting 1 08/04/17

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**08 February 2017 / 7.15 - 9.30 PM / BOARDROOM**

### ATTENDEES

Joe Favrin, Diana Alonso, Sean Simpson, Leesa Meeros, Laurie Rigoni, Diana Napaletano, Barry Brazher, Salwa Abboud, JiJi Jacob, Bryan Kearney, Sally Saviane, Darren Skidmore, Audrey Tomasiello, Cherrie McIntosh, Renee Thomas, Faye Husen, Kim Garth, Shagaro Vigneswaran, Pk Feain

**APOLOGIES:** Deborah Buttersworth, Denise Change Faux, Maria D, Melanie Meekan, Trish Coreless

### AGENDA - ITEMS & ACTIONS

#### **1. President Welcome - Mrs Kim Garth**

- LPFA Welcome and roundtable introductions of existing and new members
- Confirmed existing LPFA member roles for 2017 including PK as new secretary.
- *Motion seconded: Kim & Bryan*

#### **2. Treasurer's Report - Mrs Audrey Tomasiello**

- General Accounting update - see statements for details
- **Action:** Formalise process for transfer of LPFA funds to school account for costs related to new performing arts centre. Sean and Diane to liaise with internal business manager to complete transaction.
- *Motion seconded: Salwa/Bryan*
- **Action:** Audrey to circulate LPFA statements for detail of income/expenses and all members to email her direct with queries prior to next meeting

#### **3. Principal Update - Mr Joe Favrin**

- General welcome and feedback on student settling into 2017 plus updates on the following:
- **NEW PERFORMING ARTS CENTRE 'INIGO'**: addressing outstanding minor issues eg. pipe connections
  - On track for opening night **Friday 17th February**
  - Invitation to attend opening school mass **Thursday 16th February**
  - Conducted tour for LPFA attendees.
- **NEW CAMPSITE**: due process for selecting a potential new campsite for Loyola student use. Currently investigating new options as previous two options were not satisfactory

- **NEW LOYOLA BUS:** Purchase of new Doreen school bus which also advertises the school during use.

#### 4. Fundraising Update - Diana Alonzo for Denise Chang Faux

- Introduction of purpose of engagement and fundraising focus for 2017. Raised questions around identifying concrete goals for the purposes of fundraising - all agreed this was an important step.
- **ACTION:** Joe Favrin to liaise with Diana, Sean and staff to identify concrete goals eg. Grand Piano. Diana/Sean to table at next meeting
- Discussion/ round table brainstorm initiated to generate ideas and tap into experiences of those in attendance.
- Ideas shared included the following:

*(Note: Captured brainstorm content has not been sorted or prioritised yet)*

Comedy night; Trivia night; bunnings bbq; tap into existing events eg. upcoming car show 10/2; Mother's/ Father's Day stall/purchases; Mother's Day Raffle; Ladies Retail Market as twilight with food; selling more food in house raises funds; keep as much as possible in house; liaise with other groups within the school eg. Michael O'Keefe (Head of Performing Arts), better PWP integration & communication; identify existing parent offerings eg. parent with coffee cart present/jewellery & beading parent present/ writing a 'what can you do' letter to parents; international culture food day/night very successful at St Raph's; major raffle with school fee prize; cake n bake stalls; consider when to sell/draw raffle given benefit of school fee prize eg. Term 4 prior to next school fee year; consider ways of involving PWP with food stalls; carnival/fete concept visited; talent show; walkathon ; family movie night in the new performing arts centre (consider copyright) open kiosk and sell hot food? Star Wars theme? ; Maths Challenge Night; Science & Technology Night showcasing/interacting with virtual and other new/cool technologies; integration of youtubing skills/ tech skills; use 3D printer; discuss with Mr Lynch; consider link to co curricular Media group; silent auction with art pieces by students ; create more visual goals eg. images of what LPFA are purchasing/have purchased; sell wristbands \$2 show sense of belonging to houses & re sell each year; merchandising possibilities eg. school branded items hoodies/usb's; use social/fundraising activities to focus on assisting students with greater sense of belonging; family feud night; raffle for easter/christmas; christmas concerts ; how to better engage VCAL students with making/selling for fundraising; consider what is already in place in school calendar and propose in strategy quick wins, how to dovetail off existing events for fundraising purposes eg. upcoming eisteddfod food/bbq on sale at front; comedians to consider Jo Lavati/Gabriele Rossi, Dinner & Show in hall? Get students more involved in what's going on; battle of the bands; working bees;

**ACTION:** All members present asked to review 2017 calendar and identify 3 possible SMART goals which could be plausibly actioned this year and also consider any longer term suggestions for 2018. All members to feel empowered to present and discuss at next planning meeting for actioning.

#### Other Items Discussed for further consideration and action

- **LPFA Scholarships** to support achievement at elite level of endeavour eg. athletics - to contribute to cost of travel for student (Kim Garth)
- Increased participation in **Relay for Life** (Kim Garth)

- Suggestion for representation by **PWP at LPFA meetings** to encourage greater cohesion and communication an outcomes (Kim Garth)
- **Improve connections** to and working relationship with groups such as Friends of Music/Performing Arts (Kim Garth)
- Entertainment Books (Diana Alonso) - Agreed to ongoing sale of Entertainment books during mtg.
- Maytime Fair Donut Stand (Kim Garth/Diana Alonzo)

**ACTION:** Need a roster for participation from all houses.

## ACTION ITEMS

1. Audrey T. to circulate LPFA statements for detail of income/expenses and all members to email her direct with queries prior to next meeting
2. Joe to liaise with Diana, Sean and staff to identify possible concrete goals for LPFA to fundraise for eg. Grand Piano
3. All members present asked to **review 2017 calendar and identify 3 possible SMART goals** which could be plausibly actioned this year and also consider any longer term suggestions for 2018.
4. Need a **roster** for participation from all houses for upcoming Maytime Fair
5. Diana A, Denise FC, Kim Garth and Sally Saviane to meet re:**fundraising plan** in preparation for next meeting

## NEXT MEETING:

LOYOLA COLLEGE BOARDROOM, 7.15 -8.30 8TH MARCH 2017

Please note, most meetings do finish on time. The first meeting is often longer than usual. Please come along as the next phase of planning is exciting.